

Summer Food Service Program (SFSP) Workshops **Fiscal Year 2009-2010**

Workshop Type	Date and Time	Description of SFSP Workshop	Tentative (Subject to Change) ICN Site Locations
SFSP General Information Workshop	February 2, 2010 9:00 AM – 1:00 PM	Informational meeting on SFSP requirements for new organizations wanting to be an SFSP sponsor. Prior sponsors may attend.	Des Moines and several ICN sites around the state (Central, NW, SW, SE, and NE)
SFSP Application Submission Assistance Workshop	March 10, 2010 9:00 AM – 1:00 PM	Informational meeting for new sponsors on SFSP application procedures on the web. Prior sponsors may attend.	Des Moines and several ICN sites around the state (Central, NW, SW, SE, and NE)
SFSP Required Sponsor Training Workshop	May 4, 2010 9:00 AM – 10:30 AM (for New Sponsors) 10:30 AM – 1:00 PM (for All Sponsors)	Required annual training for 2010 SFSP sponsors. Attendance is mandatory before program participation begins. Nutrition Education Component.	Des Moines and several ICN sites around the state (Central, NW, SW, SE, and NE)

Instructions:

Return your completed registration form to the address below as soon as possible or at least twenty (20) days prior to the workshop. A confirmation letter including the ICN site address and directions will be mailed to you 7 to 10 days prior to the workshop. An ICN site will be cancelled if no one has registered 8 days prior to the workshop. Please indicate preferred workshop area of state and attending personnel for each workshop. You may attend more than one type of workshop. Copy as needed for SFSP workshop registrations later in the year or you may also register for all workshops on this form.

Janelle will send applicable workshop information to you after you submit your completed registration form.

SFSP Agreement Number (if applicable) _____ Phone Number _____
 Director's Name _____
 Organization Name _____
 Mailing Address _____ City, State, Zip Code _____

<u>Workshop Type</u>	<u>Location</u>	<u>Date</u>	<u>Person(s) Attending</u>
SFSP General Information	_____	February 2, 2010	_____ _____ _____
SFSP Application Submission Assistance	_____	March 10, 2010	_____ _____ _____
SFSP Required Sponsor Training Workshop	_____	May 4, 2010	_____ _____ _____

Please list specific questions you have related to the topic of the workshop you are attending:

Return the completed registration form to:

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 Des Moines, IA 50319-0146

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